

PROJECT ADVERTISEMENT

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
STATE FACILITIES ADMINISTRATION
DESIGN & CONSTRUCTION DIVISION

This form is required for the advertisement of all construction projects. (1984 PA 431)

DTMB FILE NO. 472/26266.CTS	DATE June 22, 2026
ADVERTISEMENT DATE June 22, 2026	BID DUE DATE July 15, 2026 @ 2:00 p.m. EASTERN time
PROJECT NAME AND LOCATION (INCLUDE STREET ADDRESS) St. Louis Correctional Facility – Housing Unit #4 Conversion 8585 N. Croswell Road St. Louis, MI 48880	
WALK-THROUGH INSPECTION DATE, TIME, AND LOCATION A MANDATORY Pre-Bid Meeting and on-site walk-through will be held on <u>June 30, 2026</u> , at <u>10:00 a.m.</u> , local time. All prospective bidders must attend the Pre-Bid Meeting and the on-site walk through. Other parties not submitting a bid as the prime contractor are encouraged to attend the tour. Addenda may be issued in response to questions raised during the bid conference and tour, or as the Owner and / or Professional may otherwise consider necessary. ALL parties attending the meeting shall be lien clean 5 days prior to the pre-bid. Mandatory Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <input checked="" type="checkbox"/> LEIN CHECK (Dept. of Corrections ONLY) All contractor/vendor representatives attending a Pre-Bid Walk Through Meeting must submit a Vendor/Contractor LEIN Request <u>five business days prior to the meeting date</u> , (See the attached Vendor/Contractor LEIN Request form). Send the LEIN Request form, filled out and signed, by email to Daniel T. Smith & Sharon Frost at email addresses: SmithD76@michigan.gov & FrostS1@michigan.gov .The email "Subject" must include <u>(Facility Name, Project Name, Date & Time of Pre-Bid Walk Through Meeting)</u> . NOTE: An individual is only permitted to represent <u>one bidder</u> at a mandatory walk-through.	
DESCRIPTION OF WORK: Relocate and/or remove existing receptacles, conduit, plumbing box and sink in Day Room and Janitor's closet. Add new secure modules in Day Room and Common Area. Add detention furniture, patch masonry walls, and paint. Please NOTE: <ul style="list-style-type: none"> All bid responses require proof of State Project Registration from the Department of Labor and Economic Opportunity. Bid responses and bid attachments MUST be uploaded to SIGMA VSS. Contractors should only submit a maximum of two (2) attachments (both being less than 25 MB) for bid responses. One attachment is to be bid documents (Bid Summary, Bid Schedule, Bid Bond, Certification forms, Signature Authority, etc.) and if applicable, the other attachment should be Qualified Disabled Veteran (QDV) information (DD214, Proof of 51% Ownership and Proof of Service-Connected Disability) Do not wait until just before the 2:00 p.m. solicitation deadline to submit your bid response. SIGMA VSS will not allow a proposal to be submitted after 2:00 p.m., even if a portion of the bid response has been uploaded. 	

- If you experience issues or have questions regarding your electronic submission, you must contact the SIGMA Help Desk for assistance prior to the 2:00 p.m., solicitation deadline. You may contact the SIGMA Help Desk by telephone at 517.284.0540 or toll-free at 888.734.9749. You may also email the SIGMA Help Desk at sigma-procurement-helpdesk@michigan.gov
- Please email the Design and Construction Contract Specialists if you are having SIGMA VSS issues. Please include your SIGMA ticket number and any supporting documentation (i.e., screenshots) to Anne Watros (WatrosA@michigan.gov) and Don Klein (KleinD4@michigan.gov).
- You may be asked by our contract specialists to email your bid response. Emailed submissions will require DCD approval and will be handled on a case-by-case basis.
- Approved emailed submissions MUST be received prior to 2:00 p.m. deadline to be considered responsive and responsible.
- Bid Responses should not be emailed to the Project Director.

5% BID SECURITY REQUIRED

NIGP CODES: 90924, 90977, 91060, 91065, 91427, 91438, 91468, 91479

ACCEPTING QUESTIONS UNTIL:

Please do not submit online questions via SIGMA VSS. ALL questions should be emailed to Joe Sovis at jsovis@matrixceinc.com no later than 2:00 p.m., Eastern on July 2, 2026.

Documents may be obtained from:	https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService
PSC/Agency: Matrix Consulting Engineers, Inc.	Address: 544 Cherbourg Drive, Lansing, MI 48917
Phone: (517) 487-2511	Email: jsovis@matrixceinc.com
	Approved by: Chris Schanbeck